

#### Appendix 4: 2021/22 SERVICE BUDGET VARIANCE ANALYSIS (above £50,000)

Ref	Over/(under)spend (Net of VAT)	Cost Centre	Cost Centre Name	Explanation
<b>CHIEF EXECUTIVE DIRECTORATE</b>				
CE1	-72,475	ELE002	District Elections	The underspend is due to the fact that the elections in May 2021 were combined with the County Council and PCC elections as well as a Parish election in Leckhampton Ward which resulted in venue, staff and some stationery costs being shared.
CE2	79,621	SUP004	Legal	In September 2021, an Interim Monitoring Officer was appointed to replace the previous Monitoring Officer provided through One Legal who had moved to a permanent role at Tewksbury Borough Council. The overspend relates to increased cost of the Interim arrangement and has been reported to Cabinet previously as an overspend in the 2021/22 budget monitoring reports. The market for Monitoring Officers with the relevant skills and experience is extremely competitive and commands a corresponding fee.
CE3	79,783	COR001	Corporate Management	Of the overspend, there are £50k of court costs in respect of a litigation case and £30k of staffing cost overspend where the contingency wasn't met as a full contingent of senior staff were in post for the full year.
<b>FINANCE &amp; ASSETS DIRECTORATE</b>				
FA1	119,963	ADB103	Cheltenham Depot	The Cheltenham Depot on Swindon Road is approaching the end of its useful life and requires significant reactive repairs work to ensure it continues to support Ubico operations. The overspend relates to £86k on reactive repairs and £24k on electrical works to ensure it remains health and safety compliant whilst still in use.
FA2	126,312	FIE040	Income and Expenditure on Investment Properties and Changes in Their Fair Value	The overspend on the investment property budget relates to a set of service charge invoices which should have been issued by the service provider in 2020/21. The Council were not notified of these bills which include electricity and reactive repairs which we would not have had prior sight of to raise an accrual. Work is ongoing with the contractor to improve communications and avoid a similar scenario in future years.
<b>PEOPLE AND CHANGE DIRECTORATE</b>				
PC1	-51,088	LTC001	Council Tax Collection	Part is salary underspend for a vacant post plus court income which were greater than budgeted for.
<b>TOTAL PLACE &amp; GROWTH DIRECTORATE</b>				
PG1	-63,673	BUC001	Building Control - Fee Earning Work	The underspend on this budget is due to an increase in building control activity and increased profile of the team which has helped to surplus the income target by over £50k.
PG2	178,207	CCM001	Cemetery, Crematorium and Churchyards	Income from cremation fees and sale of other goods down £60k, this includes sale of purchased goods but cost of sales has remained high overspending by £45k, electricity overspent by £15k, grounds maintenance £15k, operational materials by £26k, other smaller overspends on areas such as tree work, pest control make up the remaining £18k
PG3	-51,768	DEV001	Development Control - Applications	The underspend relates mainly to income generated from planning applications which was £45k above the base budget. This indicates that activity has increased back to pre pandemic levels.
PG4	-93,296	HOS004	Housing Standards	The majority of the underspend relates to staffing costs, underspending by £60k against the base budget as the service has had some turnover and has been carrying vacancies during the year when recruitment was difficult. The remaining £30k relates to income generated from HMO licencing. This is a three year cycle and in the 2021/22 revised budget £59k was put aside into an equalisation reserve to manage future variations in income.
PG5	-91,328	OPS001	Parks & Gardens Operations	There is a £48k underspend on the Ubico contract and a £23k increase in direct income which relates to the contribution received on the Honeybourne line works bringing the outturn above base budget, there is also a £24k underspend on staffing costs.
PG6	-69,351	OPS002	Sports & Open Spaces Operations	There is a £58k underspend on the Ubico contract and an increase of £27k in direct rental income as more local teams and communities sought regular outdoor group activities.
PG7	-50,114	REG002	Licencing	A vacant post has been carried in year as recruitment activity has been difficult which accounts for £37k of the underspend. The remaining £11k was a result of the income surpassing the base budget target as businesses reopened and may changed their operations to include new activity which required additional licences to be issued by the Council.
PG8	-97,241	RYC002	Green Waste	The underspend was due to an increase in green waste charges from February 2022 generating £25k more income than budget and Ubico contract cost for green waste was £69k less than budget.
PG9	149,639	RYC008	Bulking Facility	The overspend is due to a combination of higher Ubico running costs than budgeted plus lower materials sales income due to volatility of prices.
PG10	-62,695	SUP040	Regulatory and Environmental Services	The underspend is due to £55k of the salary budget which has not been utilised in year as the service was undergoing change and vacancies have been carried in year as the business model has been reviewed.
PG11	80,967	WST001	Household Waste	The overspend relates to receptacle purchases which were higher than budgeted (£17k) and Ubico actual costs higher than budgeted (fuel etc) £80k.
PG12	54,941	CPK101	Car Parks - Off Street R&M	This overspend relates to £14k spend repairing vandalism at Town Centre East, £12k of planned maintenance not undertaken because of other reactive priorities, £10k of other reactives at Town Centre East above the usual activity, £6k on other electricals work at Town Centre East and £9k of drain cleaning work across our car parks which was required for health and safety reasons